



**Parish of Rapides**  
**Sales & Use Tax Department**  
5606 Coliseum Blvd, Alexandria, LA 71303  
(318) 445-0296 Phone (318) 449-4532 Fax  
[info@rpst.org](mailto:info@rpst.org) Email [www.laota.com](http://www.laota.com) Web

### POWER OF ATTORNEY

(Please Print)

State of \_\_\_\_\_

Parish/County of \_\_\_\_\_

Your Name

Social Security or EIN & Parish Taxpayer Account #

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Your Title

\_\_\_\_\_  
Street Address

**Mark one:**

**Original** – Your first power of attorney authorizing this agent and attorney-in-fact

\_\_\_\_\_  
City/State/Zip

**Amend** – Changes an existing power of attorney for (name) \_\_\_\_\_

Expiration Date \_\_\_\_\_  
Month/Day/Year

**Cancel/Revoke** – Cancels a previously filed power of attorney for (name) \_\_\_\_\_

I/we hereby make, name, constitute and appoint \_\_\_\_\_  
Agent and attorney-in-fact

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone/Fax/Email

my/our true and lawful agent and attorney-in-fact for me/us and in my/our name, place, and stead to receive and inspect confidential tax information and to perform any and all acts, including signing a tax return, that this taxpayer can perform with respect to the taxes and taxable year(s) or period(s) set forth below. The authorizations granted above apply to the following taxes/licenses/permits/fees:

**(Check all that apply)**

- Sales and Use Taxes (Rapides Parish Police Jury, Rapides Parish School Board, Rapides Parish Law Enforcement District, Rapides Parish Sales Tax District # 3, City of Alexandria, City of Pineville, Town of Glenmora, Town of Lecompte, Town of Ball, Town of Boyce, Town of Woodworth, Village of Forest Hill and Town of Cheneyville)
- Hotel/Motel Occupancy Taxes (Alexandria/Pineville Convention and Visitors Bureau and Greater Alexandria Economic Development Authority)
- Occupational License Taxes (Rapides Parish Police Jury, City of Alexandria, City of Pineville, Town of Glenmora, Town of Lecompte, Town of Ball, Town of Boyce, Town of Woodworth and Village of Forest Hill)
- Insurance Premium Taxes (Rapides Parish Police Jury, City of Alexandria and Town of Forest Hill)
- Alcohol Beverage Permit Fees (Rapides Parish Police Jury, City of Alexandria, City of Pineville, Town of Glenmora, Town of Lecompte, Town of Boyce and Town of Woodworth)
- Chain Store Permit Fees (Rapides Parish Police Jury, City of Alexandria, City of Pineville, Town of Glenmora, Town of Ball, Town of Boyce and Town of Woodworth)
- Charitable Gaming License Fees (Rapides Parish Police Jury, City of Alexandria, City of Pineville, Town of Glenmora, Town of Lecompte, Town of Ball, Town of Boyce and Town of Woodworth)

for the taxable year(s) or period(s) \_\_\_\_\_

The agent and attorney-in-fact shall be authorized to receive copies of notices and communications from the Rapides Parish Sales and Use Tax Department upon request. The taxpayer will receive the original notices and written communications. The authority does not include the power to receive and to sign refund checks or the power to substitute another representative unless specifically added below.

List any specific additions or deletions to the acts otherwise authorized in this power of attorney.

**(Note: Without express permission, the Rapides Parish Sales Tax Department will not issue refunds to anyone but to the remitter or another government entity.)**

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The filing of this Power of Attorney with the Rapides Parish Sales and Use Tax Department revokes all earlier Power(s) of Attorney on file for the same taxes and taxable year(s) or period(s) covered by this document.

By signing this Power of Attorney as a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the authority to execute this form on behalf of the taxpayer.

**Under penalties of perjury, I declare that:**

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service.
- I am one of the following:
  - Attorney – a member in good standing of the highest court where authorized to practice law. \_\_\_\_\_  
Bar #
  - Certified Public Accountant – duly qualified to practice as a certified public accountant in the state where authorized to practice public accounting. \_\_\_\_\_  
License #
  - Enrolled Agent – a person enrolled to practice before the Internal Revenue Service. \_\_\_\_\_  
License #
  - Officer/Partner/Member/Manager – a bona fide representative of the taxpayer corporation, partnership, LLC, LLP, or other legal entity).
  - Employee – an employee of the taxpayer.
  - Family Member – a member of the taxpayer’s immediate family (state relationship, i.e., spouse, parent, child, brother or sister). \_\_\_\_\_
  - Other (state the relationship, i.e., bookkeeper, friend, etc.). \_\_\_\_\_

**Thus sworn to and subscribed before me, Notary, in the presence of the undersigned two witnesses, who personally came and appeared, on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.**

\_\_\_\_\_  
Taxpayer’s Signature  
(Sole Proprietor)

\_\_\_\_\_  
Signature of duly authorized representative      Title  
(Corporation, Partnership, LLC, LLP, etc.)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Notary Public      ID #

\_\_\_\_\_  
Signature of Witnesses

(Seal)